

3 – phases plan for resuming teaching in the classroom

Project March 2021

Ecole Française des Seychelles March 2021

Note: the conditions for resuming teaching in the classroom are closely linked to health regulations implemented by the Seychelles government. The authorization to reopen the school will also be conditional on the analysis of the situation upon decision of the French Embassy and the AEFÉ. The French Ambassador and the Director of l'école Française then decide on the phase in which school resumes.

92% of school staff have been vaccinated.

The school will open its doors on Monday 15th March in phase 1 for primary and secondary students based on the reopening plan below, validated by the Seychelles health services and subject to consultation by the council relating to hygiene, health, the working conditions (CHSCT) on 10 March 2021 and the school council before approval by the Embassy and the AEFÉ. The Seychelles Ministry of Education and the school management will ensure

Compliance with the measures taken before the evolution of national instructions.

This day will mark the administrative return and that of the full- time team

Phase 1: fully staffed, reinforced measures

School will open its doors normally to all students, maintaining all its lessons, of the nursery of the morning and the evening, of the extracurricular **by setting up security measures**.

Regulated access to the school:

Following the closure of the Ministry of Foreign Affairs car park and in order to streamline the traffic, to reduce groupings.

Morning entrance: two ASEMs (assistant teachers) will welcome the children at the end of the bridge facing Alliance, taking the temperature, using gel to disinfect hands at this level then, when a group of 8 students is formed near a marked area, an ASEM will accompany the children in the school yard. At this level, students will be taken care of by other ASEMs.

In the same way, primary and secondary students will be dropped off and will enter school on their own. (As usual, temperature will be taken at the security lodge and using gel to disinfect.

Access will be authorized to parents only for the need to go to the admin (5 parents maximum, for registration, payment for school fees, pick up of a child) or for appointment.

Taking temperature and wearing mask is compulsory for any adult/child entering the school and contact tracing at the security lodge for adults entering outside the service.

Wearing a mask is compulsory for all staff during their service and for all parents, people outside the service entering the school.

Wearing mask is compulsory for all students from CP to terminale indoors and outdoors except during lunch time, break.

Bring at least 2 masks for the day and a plastic bag to store it.

The name of the students and his/her class must be written on the masks.

Exit kindergarten at 2:20 p.m., students will wait for parents in the motor skills room with an ASEM (11:35 on Friday).

Movements: in the kindergarten, primary, secondary, teachers will be careful not to cross groups on the stairs when going up and down.

Preprimary:

In preprimary building, the fresco staircase will be used for going up and the one near the canteen for coming down.

6 disinfection stations will be installed: sanitizers at the school main entrance, at the end of the bridge for preprimary, on the library wall, admin wall, secondary/primary canteen, staff room (after parking access).

In addition, in each class from PS to post -secondary, sanitizers will be made available as well as a box of tissues and alcoholic wipes for cleaning offices, desks and computer equipment.

Obligation for everyone entering the school to wash their hands with the gel. Supervision by the security officer at the entrance for students/parents and those effecting payments on behalf of parents coming and leaving the premises.

2 main water points for hand washing (kindergarten and primary, secondary) which will be used during staggered descents of classes (under the supervision of teachers) and back from the canteen (under the supervision of AED extracurricular staffs).

Distancing student's table.

Provision of disinfectant for equipment being used collectively (photocopiers, staff room computer).

Reinforced job description for cleaners, disinfection several times a day, floors, canteen tables, WC, sinks, water dispensers, toilet, stair railings, switches, computer keyboards and mouse.

In each room, to complete the availability, gel and tissue paper will be available.

Daily cleaning of toys or objects in kindergarten including the slide. (ASEM)

Canteen: disinfection of tables between, before and after meals/ snacks.

Seats limited to 6 on the benches for primary and 4 in preprimary.

Preprimary:

2 services from Monday to Friday:

11:30 - PS/ PS MS

12 p.m. - MS /GS and GS

Primary: (11:45/12:15) in separate classrooms:

From Monday to Friday (Wednesday included) leaving classroom at 11:45 after sanitizing their hands in the class, the teacher accompanies his/her students to the zone for lunch.

CP and CE1 canteen as usual

CE2 Covered area facing Classroom 1 (new covered area)

CM1 secondary covered area facing foyer

CM2 primary covered area

Secondary: (12:15/12:45) in separate classrooms:

6e and 4e canteen as usual

5e secondary covered area facing classroom 1 (new covered area)

3e secondary covered area facing foyer

Recess staggered or by zone:

Primary: (staggered)

Recess time staggered: (do not cross each other on the stairs)

9:30 /9:45 then 9:45/ 9:50 hand wash CP at the sink

9:45/10:00 then 10:00/10:05 hand wash CE1 at the sink

10:00/10:15 then 10:15/10:20 hand wash CE2 at the sink

10:15/10:30 then 10:30/10:35 hand wash CM1 at the sink

10:30/10:45 then 10:45/10:50 hand wash CM2 at the sink

Exceptionally possibility to have the break in the classroom around 10:00 for CM1 and CM2 taking precautions to keep the classroom clean.

Secondary: (by zone)

Teachers who finish lessons at 10 a.m. accompany students to their zone

5e and 3e under the gymnasium (one class per half court)

3e near the storeroom

5e near the entrance

6e and 4e under the secondary covered area

Barrier gestures will be reminded to students systematically every day and also implemented by staff.

Students disinfect their desks and computer equipment on their own in each class session, under the supervision of the teacher who distributes the disinfectant. (In secondary section only if change of class: classes concerned 1eres, seconds, terminals. The other students stay in their respective classrooms, health measures will be in collaboration with Alliance.

Students who are sick, parent, person outside the service having fever or presenting COVID19's symptoms will not be accepted at school.

All staffs presenting the same symptoms will not be accepted at the school and should submit a medical certificate to justify the absence.

Students or staffs on the premises showing sudden symptoms of COVID 19 will be isolated in a specific area waiting for the emergency services, in presence of a member of staff (CPE, ASEM, AED, Director, Admin Assistant, teacher), until the arrival of a medical assistance.

These persons should wear a mask available at the admin and avoid any physical contact.

At noon classroom G (salle de 5e) will be used as extended staff room so that teachers can have lunch and keep social distancing while ensuring cleanliness of the classroom is maintained. The dust bin should not be used for food. Disinfect before 1 p.m.

Library:

Maintain distance between tables in the library without isolating the children.

Before entering the library, hands should be disinfected (hand sanitizer is available at the entrance).

In each room, to complete the availability, gel and tissue will be available.

ADMINISTRATION:

Systematic disinfection of the hands when entering the area (dispenser fixed to the wall at the entrance)

In each room, as in all classes, gel and tissue will be available.

Limit the number of people outside the admin office to 5 (parents, members of the board management) including suppliers.

Canteen: observation of the normal staggered set up, going to the sinks organized by the AED before and after meals. Seats limited to 6 on the benches.

Back to classroom: distribution of gel upon entering the class or going to the sinks under the supervision of the teacher.

2 services from Monday to Friday:

11:30 – PS/ PS MS

12 p.m. – MS /GS and GS

Seats limited to 4 on the benches.

Back to classroom: distribution of gel upon entering the class or going to the sinks under the supervision of the teacher.

-Classes: (preprimary/ primary/secondary)

These should be ventilated during each recess time, during lunch time, air conditioners off, doors and windows opened. Avoid using the aircons as far as possible.

Extracurricular pickup afternoon:

Parents will scrupulously respect the departure time and pick up the students at a specific time without entering the school:

15:45, Monday to Thursday

15:15, on Friday.

Club activity for Tuesday:

Club activities scheduled on Tuesday are cancelled:

College:

Students go home except those who have support in mathematics in 6e and 3e.

On Friday: homework support class is transformed into preparation for brevet for the 3e in class3.

4e students no longer have homework help and end at 12 p.m. on Friday.

Primary:

The club activities maintained except beach soccer.

Preprimary and primary:

Spanish club cancelled the teacher being sick.

Teachers will ensure that students have and use their own materials.

Modification of sport activities (no physical contact activities).

Outdoor activities (swimming, school outing, stadium) are cancelled until further notice.

Secondary students leave school compound after their last course.

Two referents will be appointed to supervise, verify daily that the sanitary system is respected:

Mrs GIROUARD CPE (primary)

Mrs ALBERT Assistant to the director (secondary)

A follow-up report on compliance with the instructions and health provisions will be prepared by the Director at mid – April 2021 and will be brought to the attention of the Board of management, the CHSCT and the parents' representatives.

POSITIVE CASE:

Any staff tested positive will be placed administratively on sick leave until proof of negative test upon return. The sick teacher will be replaced if possible. To cater for the unavailability of replacement, each teacher must provide a one-month schedule to distribute to students if he/she is sick and to guide his/her eventual supply teacher.

Parents are required to report as soon as possible any positive test of their child. He also makes this report if the child is on a contact list. In both cases the child can only be readmitted to the school upon presentation of the certificate of non- contagiousness provided by the Ministry of Health. In the event that a teacher, an ASEM or a student is tested positive for COVID 19, the whole classroom and the dedicated staff are considered as contact cases: if they have been in close contact with the person with COVID 19 unless they are less than one meter for more than 15 minutes and without wearing a mask. Text respected by AEFÉ. They will then carry out their “quarantine” as prescribed by the health authorities. Distance learning will take place. Homework and lessons will be on PRONOTE (secondary) or padlet (primary).

Phase 2: The transition from phase 1 to 2 or inversely is decided by the Ambassador and the school Director after consulting the Ministry of Health. The school council is informed accordingly. This transition is decided on the basis of an evaluation of the health services, the school administration and the French embassy, in the event of identification of new positive cases of COVID 19 and increased risk of community transmission.

All the measures of phase 1 are maintained, in addition:

School will open its doors to all classes by splitting those of more than 15 students, which concerns all classes from PS and MS to 3e. Every two week, a group will go to classroom.

From 2e to terminale, the total being respectively 10/13/7 will be normal class (exam classes).

Need to provide space for tables (or one student out of two), social distancing will be increased (one meter) and organized in class, in canteen, in library, the gymnasium, the nap corner by teachers, cleaners, AED (same for staff room).

Movements: in the kindergarten, primary, secondary, teachers will be careful not to cross groups on the stairs when going up and down. Recess will take place from classes to classes respectively from PS to CM2. In secondary, extracurricular staffs and teachers will ensure the distancing is maintained by keeping the students in all areas including the canteen.

Avoid grouping in the staff room.

Daycare (free service) for primary, kindergarten: no daycare organized in the morning from 7 a.m. but school will be opened at 7.30. to avoid influx of parents entre 7.50 and 8.00.a.m. No afternoon nursery (garderie) for kindergarten and primary students.

Preprimary:

In preprimary building, the fresco staircase will be used for going up and the one near the canteen for coming down.

Canteens and recess will be staggered in kindergarten. In the same way for recess, each class will have lunch one after the other.

ASEMs take opportunity of recess to perform cleaning/ disinfection in the classroom. Supervision is done by the teacher.

9:00/ 9:20 PS	9:20 going to toilet
9:20/9:40 PS MS	9:40/9:50 going to toilet
9:40/10:00 MS GS	10:00/10:10 going to toilet
10:00/10:20 GS	10:20/10:30 going to toilet

Respect the stairs for the going up and coming down. ASEM breaks to be defined as follows.

Primary

Before going back to classroom, put the child's bag on the ground floor and take necessary materials like CP.

Recess time: (do not cross each other on the stairs)

9:30 /9:45 then 9:45/ 9:50 hand wash CP

9:45/10:00 then 10:00/10:05 hand wash CE1

10:00/10:15 then 10:15/10:20 hand wash CE2
10:00/10:30 then 10:30/10:35 hand wash CM1
10:00/10:45 then 10:45/10:50 hand wash CM2

Exceptionally possibility to have the break in the classroom around 10:00 for CM1 and CM2 taking precautions to keep the classroom clean.

Organization of extracurricular activities:

The extracurricular activities are maintained from 2:30 p.m. to 4:00 p.m. from Monday to Thursday and from 2:30 p.m. to 3:30 p.m. on Friday. Hand washing at the start of the session. Respect social distancing and avoid ball games, any object, also applied in EPS and for the rest of the school. no group activities)

Parents will scrupulously respect the departure time and pick up the students at a specific time without entering the school:

Phase 3: the health situation deteriorates with an increase in the number of positive COVID cases in community transmission)

Continue with distance learning teaching.

Access to resources from padlets, from website, weekly interview by video conference with students, with parents at least once a week.

Conclusion and feedback:

From the start of phase 3, with students, parents and teachers, it will be necessary to establish feedback on the practice of distance learning teaching, which will allow us to be more effective together and improve on the measures.